

SUFFOLK COUNTY DEPT OF CIVIL SERVICE
Certification For HIGH SCHOOL REQUIREMENT

Form may be used for any PART-TIME or AT/CI appointments requiring only graduation from a standard senior high school or possession of a high school equivalency diploma.

Form must be submitted by the employer.

By signing this form, you are declaring, subject to the penalties of perjury, that you have graduated from a standard senior high school or that you possess a high school equivalency diploma.

TO BE COMPLETED BY EMPLOYEE

Name (please print)

SSN (Last 4 digits)

Signature

Date

Name of High School

Location

Issuing Authority (If high school equivalency)

Please enter NAME OF JURISDICTION _____ Date Submitted _____

APPOINTING AUTHORITY- please submit this form for all part-time, call-in and temporary appointments in titles requiring only graduation from a standard senior high school or possession of a high school equivalency diploma.